

		Impact How severe would the outcomes be if the risk occurred?				
		Insignificant 1	Minor 2	Significant 3	Major 4	Severe 5
Probability What is the probability the risk will happen?	5 Almost Certain	Medium 5	High 10	Very high 15	Extreme 20	Extreme 25
	4 Likely	Medium 4	Medium 8	High 12	Very high 16	Extreme 20
	3 Moderate	Low 3	Medium 6	Medium 9	High 12	Very high 15
	2 Unlikely	Very low 2	Low 4	Medium 6	Medium 8	High 10
	1 Rare	Very low 1	Very low 2	Low 3	Medium 4	Medium 5

## Risk assessment ref: RA005

### Task description: External cleaning – sweeping, litter picking & waste collection

General activities included: Sweeping & litter picking pavements, emptying external waste containers and transporting waste to compound area

<b>Site name:</b>	GENERIC	<b>Assessment carried out by:</b>	J GOODE
<b>Date assessment was carried out:</b>	10.03.2026 (JG)	<b>Date of next review:</b>	01.04.2027
<b>Corresponding method statements</b>	MS014 Cleaning on staircases		
	MS017 External refuse collection, litter picking & sweeping		
	MS015 General cleaning of surfaces		

What are the hazards?	Who might be harmed? (Staff, visitors, general public)	What are the risks?	Are the following control measures in place to eliminate or reduce the risks?	Yes/ No/ N/A	PPE required?	Corrective actions / required observations. What further action do you need to take to control the risks?	Risk evaluation (1 – 5, 5 = high)			Risk rating (Low, Med, High)
							Impact (1-5)	Probability (1-5)	Overall risk (C X L)	
Slips, trips and falls	Staff & visitors	Could suffer injury such as Sprains & fractures from tripping or falling, or slipping over on; Wet floors, uneven flooring and obstructions, drains or icy pavements during winter months.	1 Work areas to be kept clear from obstructions 2 Any spillages to be cleaned up immediately 3 Warning signs to be erected where cleaning activity is taking place (trailing cables) or floors are wet. 5 Defects to floor paving/ drain covers to be reported	Yes	Toe protector footwear with good grip	N/A	3	1	3	Low
Muscular skeletal disorders (MSD)	Staff	Could suffer with back pain or work-related upper body disorder due to; 1 Using incorrect handling techniques when using	1 A risk assessment must be completed when lifting heavy or bulky loads that present a risk of injury. 2 All equipment/ loads	Yes	Toe protector footwear  Work	See manual handling risk assessment guidance	2	1	2	Low

		Impact How severe would the outcomes be if the risk occurred?				
		Insignificant 1	Minor 2	Significant 3	Major 4	Severe 5
Probability What is the probability the risk will happen?	5 Almost Certain	Medium 5	High 10	Very high 15	Extreme 20	Extreme 25
	4 Likely	Medium 4	Medium 8	High 12	Very high 16	Extreme 20
	3 Moderate	Low 3	Medium 6	Medium 9	High 12	Very high 15
	2 Unlikely	Very low 2	Low 4	Medium 6	Medium 8	High 10
	1 Rare	Very low 1	Very low 2	Low 3	Medium 4	Medium 5

		waste carts, using sweeper, lifting waste bags from bins or over reaching. <b>New and expectant mothers may be more susceptible to injury.</b>	movement which exceed 10kg must be carried out as "two man". (A standard 5 litre bucket of water or Henry vacuum cleaner weighs 5kg) Training in lifting techniques must be provided to all staff.		gloves (with grip)					
Electrical safety	Staff	Could suffer electrical shock or burns if using; 1) Damaged portable electrical appliances, their cables, plugs (such as vacuum cleaners, extension leads, client computer cables 2) When carrying out wet work cleaning round non-insulated electrical appliances i.e., electrical heaters	1) All electrical equipment used must be PAT tested annually and marked/ dated accordingly. 2) Electrical cables and plugs on vacuum cleaners/ cleaning equipment must be checked by users before use 3) Defective equipment must be reported immediately to the responsible person and suitably labelled or taken out of use until repairs have been carried out. 4) Electrical equipment must only be used in accordance with manufacturer's instructions	Yes	N/A	N/A	4	1	4	Med
Use of chemicals	Staff	Could cause ill health such as skin irritation due to the hazardous substance or through over regular wet work), urticaria (a skin condition caused by irritation or an allergic reaction) or respiratory irritation or illnesses (such as occupational asthma).	All cleaning chemicals used on site must have an accompanying COSHH assessment, and a Material Safety Data Sheet.  COSHH assessments accurately reflect the use and handling of the relevant substance on site.  Suitable PPE will be provided where it is identified as being required.	Yes	Nitrile gloves	See COSHH assessments for advice for each product	2	1	2	Low
Sharps	Staff	Potential of sharp objects in bins or on floors i.e broken	Sharps policy in place, included in induction training.	Yes	N/A	N/A	2	1	2	Low

		Impact How severe would the outcomes be if the risk occurred?				
		Insignificant 1	Minor 2	Significant 3	Major 4	Severe 5
Probability What is the probability the risk will happen?	5 Almost Certain	Medium 5	High 10	Very high 15	Extreme 20	Extreme 25
	4 Likely	Medium 4	Medium 8	High 12	Very high 16	Extreme 20
	3 Moderate	Low 3	Medium 6	Medium 9	High 12	Very high 15
	2 Unlikely	Very low 2	Low 4	Medium 6	Medium 8	High 10
	1 Rare	Very low 1	Very low 2	Low 3	Medium 4	Medium 5

		glass	Training in place to advise staff not to put sharps in waste bins, never to push waste down or sort through waste by hand.  Litter picker equipment allow ability to pick waste without handling sharps.							
Lone working	Staff	Staff could suffer injury or ill health whilst alone in working area.	Lone working risk assessment carried out with lone workers.  Staff carry mobile phones with them or have access to phone to call for assistance.	Yes	N/A	Lone worker risk assessment questionnaire carried out with lone working staff members	3	1	3	Low
Outdoor working	Staff	Staff are exposed to the weather elements such as hot weather and sun exposure which can cause blistering or potential of skin irritation or cancer.	Access to drinking water available  Staff are advised to wear a high SPF suncream	Yes	Sun hat with visor		2	1	2	Low
Moving vehicles using work area	Staff	Staff are working next to roads where vehicles are in motion, risk of being struck by vehicle causing injury.	Staff work on paths, only using roads to cross.  Staff must not be using mobile phones or earphones when working by roadsides	Yes	High visibility clothing		4	1	4	Med
Violence and aggression	Staff	Staff are working in public areas and could be exposed to aggression or violence by the public	Staff carry mobile phones with them or have access to phone to call for assistance.	Yes		Panic alarms are available	2	1	2	Low

**Please note: Due to the confidential nature of our client's operations, we are unable to upload site specific RAMS or COSHH to the webpage. A copy of any site specific RAMs or COSHH will be available by hard copy in the site folder located on the relevant site.**