



METHOD STATEMENT: MS016
Task description: Cleaning laboratory hand washing sink stations

Equipment
Detergent/ disinfectant - D10 sumabac
Lavette cloth - yellow
Microfibre cloth - yellow
Descaler
Paper towel
PPE
Nitrile Gloves
Safety specs (when using descaler)
Safety
Use correct manual handling positioning - do not over reach/ stretch
Use correct colour coding for cloths
Do not touch sinks which have equipment, unidentified liquids/ solids or dry ice left in them.
Procedure
For daily cleaning
Check sink is clear before cleaning
Replenish consumables in dispensers where required, Dust all dispensers and wipe off any soap residue or marks.
Using a damp lavette cloth, spray detergent disinfectant onto cloth and wipe round the sink bowl (outside and inside of bowl), wipe down taps, dispensers and any vanity unit tops.
Flick water onto the mirror, and dry smear free with a paper towel.
Using a microfibre cloth, dry and buff the sink and tap fittings to a shine.
For weekly descaling
Rinse sink out thoroughly to remove any chemical residue.
Apply descaler (no more than once weekly) round inside of the hand wash sink bowl

Using a damp lavette cloth, spread the descaler round the bowl and round the base of the taps. Leave for 5 minutes

Thoroughly rinse away all descaler chemical, and wipe out with a damp lavette cloth.

Using adry microfibre, buff the sink and taps to a shine.